



# Hampton Table Tennis Club

## Hampton Table Tennis Club – Risk Assessment (Sheet 1 of 2)

<b>Assessment Date:</b>	10 May 2019	<b>Prepared By:</b>	David Arthur	<b>Role:</b>	Club Chairman
<b>Next Assessment Due:</b>	10 May 2020	<b>Reviewed By:</b>	Rod Hatton	<b>Role:</b>	Vice Chairman
<b>Venue:</b>	Hampton Leisure Centre, Clayburn Road, Hampton PE7 8GL				

Hazard Description	People at Risk	Control Measures in Place	Risk Level	Action Required	Date Action Carried Out
Injury putting out/putting away tables	Members/ Players	Tables are normally put out and put away by club members who regularly carry out this activity. New players are shown by experienced players.	Low	New players are to be shown by experienced players, as the need arises.	N/A
Injury associated with normal play / training	Members/ Players/ Spectators	Sufficient space is provided around each table. (This can normally be achieved by a maximum of 8 tables in the main hall and 3 in the smaller hall.) Seating provided for spectators at an appropriate distance from the tables. Barriers used, where practicable to separate playing areas.	Low	Adjust setting out of tables, if needed.	N/A
Injury from slips/trips	Members/ Players	Floor is to be checked for debris or wet patches before play commences. Storage area is to be sufficiently clear before putting out/away equipment.	Low	Report any problems to Leisure Centre Staff.	N/A
Risk from objects falling from storage cupboard	Members/ Players	Storage cupboard to be checked before unlocking door for any loose object that could fall onto person using cupboard.	Low	Report any problems to Leisure Centre Staff	N/A

**Hazard –** The potential for harm or injury arising from an activity including the use of tools or methods needed to carry out that activity

**Risk –** The likelihood of harm or injury occurring due to that hazard

### RISK LEVEL

**Low** Can be performed unsupervised following basic training

**Medium** Can be performed with supervision following training

**High** Special supervision arrangements must be made

**Very High** Requires specialist expertise, do not proceed with activity



# Hampton Table Tennis Club

## Hampton Table Tennis Club – Risk Assessment (Sheet 2 of 2)

Hazard Description	People at Risk	Control Measures in Place	Risk Level	Action Required	Date Action Carried Out
Injury from equipment.	Members/ Players	Equipment to be checked as it is put out/away for any signs of damage.	Low	Report any problems to Club Committee member or Leisure Centre Staff, as appropriate. Damaged equipment should be isolated/disposed of/labelled, as appropriate.	N/A
Injury from inappropriate kit	Members/ Players	Players must be wearing trainers so they do not slip on the floor.	Low	Bring matter to attention of person, in the event that they are wearing inappropriate footwear.	N/A
Child protection issues	Members/ Players/ Spectators	Any children are to be accompanied by parent/guardian or other responsible adult.	Low	Bring any issues to the attention of the by parent/guardian or other responsible adult.	N/A

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